

Officer Key Decision Record – Approval to Proceed with the Procurement of Waste Collection for Council Buildings

Chief Officer taking the decision	Strategic Director - Resources
Date of Decision	04/07/2014

Decision Taken

That the Council proceeds with the procurement of waste collections from council buildings on terms and conditions acceptable to the Strategic Director of Resources.

Reasons for Decisions

The report requests the approval to proceed with the procurement of waste collection for Council Buildings, as outlined in the procurement plan.

Background Information

The aim of this procurement exercise is to:

- Reduce costs of waste collection from council buildings (20% savings)
- Create efficiencies in invoicing and payment transactions through a single contractor.
- Consolidate suppliers and create efficiencies by combining different waste stream collections into a single contract.
- Increase the level of recycling throughout the council
- Create the potential for income generation by creating the provision for others to access the contract once in place.
- Ensure an effective process for achieving our legislative requirements for waste transfer information.

The council can seek to achieve ongoing efficiencies and improvements under this contract if it can develop a constructive relationship over a period of time with the supplier. Therefore it is proposed that the contract length is based on a 2 year +2 year +2 year (6 years in total) duration.

It is proposed that the tender will be launched in July 2014, with the contract commencing in October / November 2014. Presently, each property is operating under different contracts, so there will be a phased approach to bring all existing collections into the one contract.

Financial Implications

Contract Value £100k

Report Author	John Findley
Head of Service	Steve Smith
Strategic Director	David Carter

Checklist

Urgent matter?	No
Confidential or Exempt? (State the category of exempt information)	No
Is the decision contrary to the budget and policy framework?	No

List of Reports considered - please include link to report

<https://democratic.warwickshire.gov.uk/cm5/CalendarofMeetings/tabid/128/ctl/ViewMeetingPublic/mid/645/Meeting/3182/Committee/557/SelectedTab/Documents/Default.aspx>

List of Background Papers - please include a contact for access to background papers

See Appendix

Members and officers consulted or informed – please include any comments

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